

July 2010

Dear Parent / Carer

**RE: GCSE Coursework to be completed over the summer holiday**

I am writing to inform you of your child's progress in catering. We have started to complete the first piece of **GCSE Coursework** this term, worth **20%** of their final grade. Due to many year 10's being out of school for work experience and trips the students are currently at slightly different stages and so must all catch up to the same point over the holidays.

Below I have listed all of the work that needs to be completed by **September 2<sup>nd</sup> 2010**. All work must be word processed and in size 12 Ariel font please.

- Research
- Ideas, choice and reasons for choice
- Timeplan(s)
- Shopping list
- Equipment list
- Costings

The details of how to complete these parts have already been given to the student and are also in the coursework guide. The costing is separately explained with a suggested layout given. These documents are available on the school project folders –DT Catering (link on the website to project folders).

In addition to the theory there is also the practical element of the coursework which will be completed in September – exact dates can also be found on the project folders. They will be cooking four dishes in total; two dishes one day and another two on a separate day. All cooking will be carried out in their double lessons in the second and third week of the first term. Your child will already know what they are cooking and have the recipes for you. On these days if it is possible it may be advisable to transport your child as it could be quite heavy.

After completing the above written work and practicals there will be an evaluation to complete. All of this completed coursework will be handed in by the **October half term**.

The exact progress of your child coursework on 23<sup>rd</sup> July can also be found on the project folders- a colour coded spreadsheet will be green for complete, amber for in progress or red for not started when it should have been. I will keep this up to date in September for you to keep an eye on.

Please encourage your son/ daughter to complete this work for homework and therefore be up to date in September. If this is not completed the catch up classes that are always available to students on Wednesdays will become compulsory.

If you have any questions please contact me on my school email address which I will be able to access over the summer holidays periodically.

[L.Pearson@mangotsfieldschool.org.uk](mailto:L.Pearson@mangotsfieldschool.org.uk)

I appreciate your support with this matter,

Yours sincerely,

Miss Pearson (Catering GCSE teacher)