



11th November 2011

Dear Parent/Carer,

On **Thursday 24th November 2011** we are holding a Year 8 Parents' Evening between **4.30 and 7.00pm** in the **Brunel Block**. This is an opportunity for you to discuss your son's/daughter's progress and review their current academic targets with their subject teachers.

Please can you ensure that your son/daughter attends this evening with you.

The evening is organised on an appointment basis to avoid unnecessary waiting. Your son/daughter should make appointments with their individual teachers before the evening, using the form printed in their planner to keep a note of the times arranged.

If you wish to see all of your child's teachers, it is advisable to give your child a long time-span in which to make the appointments and encourage him/her to leave at least 5 minutes between each one.

Unfortunately, my time will be limited for additional appointments as I also teach several Year 8 groups, but I am always happy to make appointments at other mutually convenient times.

Please sign in outside Brunel Restaurant and collect your child's IR1 report.

We look forward to seeing you on the 24th and trust that this evening will prove valuable in ensuring your son's/daughter's continuing progress.

Yours faithfully,

G. Vincent
Head of Year

R. A. Badley
Headteacher

N.B. The Brunel Block may be accessed directly from the second car park (to the right of the school). Please note there will be no access to the Brunel Block through the school.